Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 18-24-11-1995

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in INSTRUCTION TO BIDDERS.

ITEM #	QTY.	UNIT	/	ARTICLES	U PRICE	TOTAL
		H	Delivery To I. Gasoline:	erm: 15 Working Days upon receipt of F	2.0.	
1	2,286	Itrs.	Gasoline II. Diesel:	RLOS	60	
1	24,208	ltrs.	month station	ent shall be on the 15th & 30th of the as per withdrawal basis at the gasoline of the winning bidder		
	PURPOSE:		For Use of	Application of Sub-Base <mark>Materials for</mark> Various Barangays.	TOTAL =	
Company Name / Business Name & Address				Name / Signature of Representatives	Form & Ar	

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 18-24-11-1995 DATE: November 14, 2024

PURPOSE: FOR USE OF APPLICATION OF SUB-BASE MATERIALS FOR VARIOUS BARANGAYS.

OFFICE: CED

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., December 17, 2024

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

Cash/ Manager's Check Surety Bond (2% of ABC) (5% of ABC)

Lot 1 Gasoline 138,211.56 2,764.23 6,910.58 Lot 2 Diesel 1,391,717.92 : 27,834.36 69,585.90 :

December 5, 2024 at 8:30 AM, BAC Secretariat Office PRE-BID CONFERENCE:

TERMS & CONDITIONS

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank

in favor of City Treasurer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit Two percent (2%) of the ABC (See above)

issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance

Commission as authorized to issue such security.

d) Any combination of the foregoing : Proportionate to share form with respect

to total amount of security

: Five percent (5%) of the ABC (See above)

e) Bid Securing Declaration

Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of 2. P5,000.00

(per City Ordinance No. 23-21, Series of 2023.)

Sample or Brochures of the materials (if required) shall be attached to the bid documents. 3.

- 4. Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous 5. to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid. 6.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award 7. the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions. 8.

SGD ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman **BIDS & AWARDS COMMITTEE**